



LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
550 S. VERMONT AVE., LOS ANGELES, CA 90020 HTTP://DMH.LACOUNTY.GOV



MARVIN J. SOUTHARD, D.S.W.
Director

ROBIN KAY, Ph.D.
Chief Deputy Director

RODERICK SHANER, M.D.
Medical Director

May 22, 2013

TO: Each Supervisor

FROM: Marvin J. Southard, D.S.W.
Director

SUBJECT: **NOTICE OF INTENT TO ISSUE WORK ORDER EXCEEDING \$300,000
UNDER THE MASTER AGREEMENT FOR AS-NEEDED STRATEGIC
PLANNING AND RELATED SERVICES (THE KIELY GROUP)**

This memo is to inform your Board of our intent to request the Chief Executive Officer (CEO) to amend a Work Order under the Master Agreement for As-Needed Strategic Planning and Related Services (Master Agreement) with The Kiely Group (Contractor). The Amendment will increase the contract amount by \$100,000, for a total Agreement amount of \$398,975. The period of performance for the amended Work Order is for Fiscal Year (FY) 2013-14. In accordance with established Master Agreement guidelines, prior Board notice is required for projects exceeding \$300,000.

SCOPE OF WORK

The Department of Mental Health (DMH) intends to extend the Agreement with the Contractor from July 1, 2013, to June 30, 2014. While significant progress has been made under the current contract, additional work remains to be done such that the mental health system will be appropriately positioned to respond to the anticipated increase in the number of people served, the new reimbursement rules and requirements, the changes in contractual agreements with community-based programs, and the many other significant systems changes expected to accompany Health Care Reform. The Contractor has assisted in facilitating a community-involved planning approach that is projected to conclude during June and will result in a preliminary design plan for implementation. Given the sequential nature of some parts of the planning and the fact that details of the reimbursement process have not yet been developed and released by the State and Federal governments, major portions of the planning for the reimbursement system have been delayed. Similarly, required outcome measures and related data collection expectations have not yet been determined by the State and Federal governments. In light of the limited knowledge about requirements and regulations, and the complexity of these issues, support and assistance from the Contractor will be necessary. The Contractor will provide expertise and facilitation to DMH in the following areas:

DELIVERABLES:

- A. Continue facilitation of internal and expanded (including stakeholders) workgroups to finalize design of outstanding elements and develop a written implementation plan.

- B. Build financial models and assess financial viability of implementation strategies.
- C. Provide an analysis of the system level problems/issues/challenges that must be resolved in order to successfully implement the desired strategies.
- D. Continue to evaluate and recommend system improvements for the DMH system as State and Federal policies are rolled out.
- E. Provide readiness support for the DMH administration and network of providers regarding requirements that are expected to be announced as we approach January 2014.
- F. Assist DMH with designing new reimbursement processes.
- G. Assist DMH with designing the outcome measures and collection methods to meet State and Federal requirements.
- H. Liaison with key DMH personnel to coordinate the services of the contract.

FISCAL IMPACT

There is no net County cost.

The amended amount of the Work Order will increase by \$100,000, for a total Agreement amount of \$398,975, which will be funded through MHSA.

NOTIFICATION TIMELINE

Consistent with the policy and procedures for the Master Agreement for As-Needed Strategic Planning and Related Services, we are informing your Board of our intention to amend the above mentioned Work Order. If no objection is received from your Board within one (1) week of this filing, we will submit the amended Work Order request to the CEO for review and approval.

If you have any questions or need additional information, please call me at (213) 738-4601, or your staff may contact Angel Baker at (213) 738-4105 or abaker@dmh.lacounty.gov.

MJS:DM:AB:LM

c: Mental Health Deputies
 Chief Executive Officer
 Executive Officer, Board of Supervisors
 County Counsel
 Frank Cheng, CEO
 Robin Kay, Ph.D.
 Dennis Murata, M.S.W.
 Richard Kushi
 Angel Baker